

FORM-9

PARTICULARS OF DIRECTORS AND OFFICERS, INCLUDING THE CHIEF EXECUTIVE, SECRETARY, CHIEF FINANCIAL OFFICER, AUDITORS, LEGAL ADVISER AND IN CASE OF SINGLE MEMBER COMPANY, NOMINEE OF SOLE MEMBER OR OF ANY CHANGE THEREIN

[Pursuant to Sections 14(1)(c), 167 & 197 of the Companies Act, 2017 read with Regulations 30, 50 & 54 of the Companies Regulations, 2024]



PART-I

(Please complete in typescript or in bold block capitals)

1.1 CUIN (Corporate Unique Identification Number)

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1.2 Name of the Company

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1.3 Fee Payment Details

1.3.1 Challan No

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1.3.2 Challan Amount

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PART-II

¹³⁸2. Particulars*:

Present Name in Full	CNIC No. for Pakistani, or NICOP No. for overseas Pakistanis, or Passport No. in case of a foreigner	Date of issuance of CNIC/ C/NICOP/ Passport	Date of expiry of CNIC/ NICO P/Pass port	Gender	Address as per CNIC/ C/NICOP/ Passport	Usual residential address (in case different than CNIC/NI COP/Pass port)	Designation	Nationality**	Business Occupation*** (if any)	Date of present appointment or change	Mode of appointment / change / other Remarks ****	Nature of directorship (nominee/ other *****)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)

¹³⁸ Substituted table at serial no. 2 vide S.R.O. 1355(I)/2025 dated 25th July, 2025.

2.1 New appointment/election:

2.2 Ceasing of Office/Retirement/Resignation/Removal/Death/Disqualification:

2.3 Any other change in particulars relating to columns (a) to (j) above:

* In the case of a firm, the full name, address and above-mentioned particulars of each partner, and the date on which each became a partner.

** In case the nationality is not the nationality of origin, provide the nationality of origin as well.

*** Also provide particulars of other directorships or offices held, if any.

**** In case of listed company also mention whether the person was appointed as “independent, or executive or non-executive or female director quota

***** In case of a director nominated by a member or creditor the name of such nominating or appointing body shall also be mentioned in column (m), and a copy of resolution from the nominating or appointing body be attached

PART-III**3. Particulars of nominee in case of single member company for the purpose of section 14 or any change therein:**

Present Name in Full	NIC No. for Pakistani, or NICOP No. for overseas Pakistani, or Passport No. in case of a foreigner	Nationality	Usual residential address ¹³⁹ [...]	Date of appointment or change	Relationship of Nominee with single member	¹⁴⁰ Telephone No./ Mobile No.	Email Address
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¹³⁹ Deleted vide S.R.O 459/2025 dated 26th March, 2025.

¹⁴⁰ Inserted vide S.R.O 459/2025 dated 26th March, 2025.

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)

¹⁴¹(Nominee shall not be a person other than relatives of the member – namely a spouse, father, mother, brother, sister and son or daughter)

PART-IV

4.1 Declaration:

I do hereby solemnly and sincerely declare that the information provided in the form is:

- (i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and
- (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable.

4.2 Name of Authorized Officer with designation/ Authorized Intermediary

4.3 Signatures

4.4 Registration No of Authorized Intermediary, if applicable

4.5 Date

D	D
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M	M
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Y	Y	Y	Y
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Enclosures:

1. Consent of each Director / Chief Executive upon their appointment/re-appointment/election on the prescribed appendix
2. Copy of nomination letter from the appointing authority in case the person is nominated under any of the provisions of the Act.
3. Copy of NOC/approval from concerned department (Ministries or Regulatory Authorities or SECP) is required for companies with licensing activities etc.
4. Consent of auditor, in case of appointment/re-appointment of auditor
5. Copy of resignation letter (in case of resignation of a director or chief executive), duly signed by resigning director or chief executive, verified through an affidavit on stamp paper duly signed by the person who has signed this Form and attested by an oath commissioner and witnessed, be attached.
6. If the person appointed is a foreigner, please provide 9 sets of Bio-Data & valid Passport for onward submission to Ministry of Interior (MOI) for clearance along with undertaking in original.

¹⁴¹ Inserted vide S.R.O 459/2025 dated 26th March, 2025.

7. Sufficient evidence in case of removal/ death / disqualification of Director/ Chief Executive may be attached.
8. ¹⁴²Copy of Board resolution in case of appointment/cessation of an alternate director.
9. ¹⁴³In case of incoming director and CEO in a Security Services / Security guard companies, documents required as per standing instructions i.e. copies of 11 sets of passport size photographs duly attested, attested copy of bank statement and bank certificate and copy of MOA/AOA for onward submission to Ministry of Interior (MOI) for prior clearance.
10. Any other documents, as required by the registrar.
11. Original challan or other evidence of payment of fee specified in Seventh Schedule of the Act (not applicable in case of online filing)

Appendix to Form-9

**THE COMPANIES ACT, 2017
THE COMPANIES REGULATIONS, 2024**
[Section 167]

(Applicable in case of appointment or election of director(s) or Chief Executive)

CONSENT TO ACT AS DIRECTOR / CHIEF EXECUTIVE

1. Name of the Company
2. I/we, the undersigned, have consented to act as Director(s) / Chief Executive of the above-named company pursuant to section 167 of the Companies Act, 2017, and certify that I / We am / are not ineligible to become Director(s) / Chief Executive under section 153 or 177 of the Companies Act, 2017.

Name in full	Designation	Address	Occupation	NIC No or passport No. in case of Foreign National	Signature

¹⁴² Inserted vide S.R.O 459/2025 dated 26th March, 2025.

¹⁴³ Inserted vide S.R.O 459/2025 dated 26th March, 2025.